

## ATTACHMENT IV

### **LOUISIANA TECHNOLOGY INNOVATIONS FUND SEMI-ANNUAL PROGRESS REPORT ON PHASE II**

**MARCH 1, 2008**

**I. DEPARTMENT/AGENCY**

Office of the Governor / Children's Cabinet

**II. PROJECT TITLE/LOG #**

Towards an Integrated Juvenile Justice Information System  
LTIF Log No.: 06-001

**III. PROJECT LEADER**

Adrian Wilson  
Executive Director  
Louisiana Children's Cabinet  
P.O. Box 94004  
Baton Rouge, LA 70804-9004  
225-342-3327 (Phone)  
225-342-7099 (Fax)

**IV. DESCRIPTION OF THE PROJECT**

The purpose of the project is to complete development of the IJJIS case types including child support, domestic abuse, adult misdemeanors, mental health, terminally-ill children and minors' divorces.

**V. PROJECT STATUS**

- A. Brief Summary.** The Phase II pilot site deployment contract between the Children's Cabinet and Interactive was executed July 1, 2007 and contains a term beginning with that date and ending December 31, 2008. That contract was not approved until October of 2007. On October 3, the first invoice on this contract was submitted by Interactive and included a logical data model for the development of the remaining case types of the system.

The following progress has been made on the referenced grant:

**October 30, 2007      (Attachment A)**

- Completed interface requirements and conceptual design for the IJJIS interfaces with TASC, FINS and Drug Court.

**November 30, 2007    PHASE II      (Attachment B)**

- Worked on logical and physical design of Title X – Judicial Certification of Children for Adoption Cases; (60.1% complete)
- Worked on logical and physical design of Title XI – Surrender of Parental Rights Planning; (60.1% complete)
- Worked on logical and physical design of Title XIII – Child Support; (60.1% complete)
- Worked on logical and physical design of Title XIV – Mental Health; (60.1% complete)
- Worked on logical and physical design of Title XV – Voluntary Transfer of Custody; (60.1% complete)
- Worked on logical and physical design of Title XV – Misdemeanor Prosecution of Adults; (60.1% complete)
- Worked on logical and physical design of Title XV – Minor Marriages; (60.1% complete)
- Worked on logical and physical design of Title XV – Protection of Terminally Ill Children; (60.1% complete)
- Worked on logical and physical design of Title XV – Voluntary Transfer of Custody; (60.1% complete)
- Worked on logical and physical design of Title XV – Misdemeanor Prosecution of Adults; (60.1% complete)
- Worked on logical and physical design of Title XV – Minor Marriages; (60.1% complete)
- Worked on logical and physical design of Title XV – Protection of Terminally Ill Children; (60.1% complete)

**January 16, 2008      (See Attachment C)**

- Completed all of the Phase II items aside from the TASC, FINS, and Drug Court interfaces.

**B.      ACCOMPLISHMENTS**

- Completed all of the Phase II items aside from the TASC, FINS, and Drug Court interfaces.

**C. PROBLEMS ENCOUNTERED**

See project summary

**D. MAJOR MILESTONES**

See the milestones identified in the executed contract.

a. **COST VERSUS BUDGET** (This section needs to be filled out by you)

<u>Category</u>	<u>TIF Budgeted</u>	<u>TIF Actual</u>	<u>TIF Projected Surplus</u>
A. Equipment	\$	\$	\$
B. Software	\$	\$	\$
C. Telecommunications	\$	\$	\$
D. Professional/ Contract Services	\$	\$	\$
E. Other Costs	\$_____	\$_____	\$_____
<b>Total Project Cost</b>	<b>\$</b>	<b>\$</b>	<b>\$182,599</b>

**VII. ITEMIZED EXPENSES**

This section needs to be filled out by you.

## Attachment A

Barbara Henderson

**From:** Tim Pittman, Jr. [tim@interactivedev.com]  
**Sent:** Wednesday, October 31, 2007 3:09 PM  
**To:** Tony Gagliano; Barbara Henderson  
**Subject:** IJJIS Deployment and Phase II  
**Attachments:** CaddoDataConversionAnalysis.pdf; IJJISDeploymentProjectPlan10302007.pdf; IJJISPhaseIIProjectPlan10302007.pdf; IJJISPhaseIIInterfaceRequirements.pdf; inv\_2143.pdf; OrleansPilotSitePostImplementationReview.pdf; CaddoPilotSiteImplementationPlan.pdf; inv\_2142.pdf

Tony,

Here's a status update, deliverables and invoices for IJJIS Deployment and IJJIS Phase II.

**Caddo** – Training is ongoing. We are currently analyzing workflow at the court and we're working with the Clerk to create all of the necessary forms and templates. We have completed our preliminary analysis of data conversion requirements. Since Caddo is replacing their entire case management system with IJJIS, we are fast-tracking the IJJIS Phase II project as they require functionality included in Phase II. We are scheduled to be in Caddo during the week of 11/12/2007 to collect documents, to gather requirements for Phase II items and to meet with the DA regarding the possibility of a CRIMES interface.

**26<sup>th</sup> JDC** – IJJIS has been implemented at Minden City Court. We've spoken to Richie Jackson and we will be meeting during the week of 11/12/2007 to discuss implementation at Bossier City Court and the possibility of and IJJIS interface for the district court's existing case management system.

**4<sup>th</sup> JDC** – We will be discussing the possibility of a CRIMES interface for the 4<sup>th</sup>.

**Jefferson** – It looks like Jefferson will receive grants from MacArthur that will cover the development of Detention and DA Diversion applications. If we are selected as the vendor for these two projects, it is our intent to build this functionality into IJJIS. Jefferson should also receive funding to cover the cost of consolidating data systems from the five MfC sites. We have suggested that the IJJIS be used as the central data collection site for this project. If we are selected as the vendor for this project, we will do everything that we can to include the Caddo conversion and interfaces for Jefferson and the 9<sup>th</sup>. Anything developed for Jefferson and the 9<sup>th</sup> should be usable by East Baton Rouge. We are committed to completing the detention application for Jefferson prior to Caddo go-live as it is needed by Caddo as well.

**Orleans** – Orleans has been using IJJIS in Section A since May 1, 2007. We've completed our post implementation review.

**Phase II** – We have completed our interface requirements and conceptual design for the IJJIS interfaces with TASC, FINS and Drug Court. At this point it looks like we should have all of the Phase II items, except the three interfaces, complete around the end of this year. We are fast tracking this project as Caddo needs this functionality prior to go-live on IJJIS.

**Please find the following documents attached as PDFs:**

IJJISDeploymentProjectPlan10302007.pdf – Updated IJJIS Deployment Project Plan as of 10/30/2007  
 IJJISPhaseIIProjectPlan10302007.pdf – Updated IJJIS Phase II Project Plan as of 10/30/2007  
 IJJISPhaseIIInterfaceRequirements.pdf – Data Interface Requirement and Conceptual Design for IJJIS interfaces with Drug Court, FINS and TASC  
 CaddoDataConversionAnalysis.pdf – Preliminary Analysis of Data Conversion requirements for Caddo  
 OrleansPilotSitePostImplementationReview.pdf – Orleans Post Implementation Review  
 CaddoPilotSiteImplementationPlan.pdf – Caddo Pilot Site Implementation Plan  
 inv\_2143.pdf – IJJIS Phase II invoice covering work done from September to October 2007  
 inv\_2142.pdf – IJJIS Pilot Site Implementation project invoice covering work done from September 2007 to October 2007

2/28/2008

The most recent source code, application, and help system are loaded with all changes to the IJJIS web server at the Supreme Court. The live and test databases and associated diagrams at the Supreme Court are up to date as well.

Regards,

Tim Pittman, Jr.  
Owner / CIO  
Interactive Information Systems  
131 Airline Drive  
Suite 200  
Metairie, LA 70001  
e-mail: [tim@interactivedev.com](mailto:tim@interactivedev.com)  
URL: [www.interactivedev.com](http://www.interactivedev.com)  
Cellular: (504) 329-6884

**Confidentiality Statement**

The information contained in this email transmission, including any attachments, may contain confidential and/or privileged information, and it is intended for the sole purpose of the intended recipient(s). Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient or you have received this transmission in error, please immediately notify us by telephone at (504) 365-1500, and destroy copies of this transmission.

INTERACTIVE INFORMATION SYSTEMS

IJJIS PHASE II  
DRUG COURT, TASC AND  
FINS INTERFACE  
REQUIREMENTS AND  
CONCEPTUAL DESIGN

---

SUPREME COURT OF LOUISIANA

131 AIRLINE DRIVE, SUITE 200  
METAIRIE, LA 70001

## Attachment B

**Barbara Henderson**

---

**From:** Tim Pittman, Jr. [tim@interactivedev.com]  
**Sent:** Friday, November 30, 2007 3:28 PM  
**To:** Tony Gagliano; Sylvia Andrews  
**Cc:** Barbara Henderson; Debra G. Lazare; Mark Harris  
**Subject:** IJJIS Deployment and Phase II  
**Attachments:** IJJISPhaseIIProjectPlan11302007.pdf; inv\_2161.pdf; IJJISDatabaseDesign11302007.pdf

Tony,

Here's a status update for IJJIS Deployment and Phase II and deliverables and an invoice for IJJIS Phase II.

**CRIMES Interface** - We have been talking with Mark Hollingsead at CIBER regarding the implementation of a CRIMES to IJJIS interface. We intended to meet yesterday morning to begin discussing our options, but Mark was unable to attend.

**CIS Interface** - We've setup a meeting on the 10<sup>th</sup> with Greg Teeters from Software and Services, to begin discussing the possibility of an interface between their CIS and IJJIS for the 26<sup>th</sup> JDC.

**MacArthur** - As you know, Jefferson parish has requested funding from MacArthur to build detention and DA diversion systems and for converting data for the five Models for Change sites to IJJIS. It sounds like the requests will be approved, but we don't know when.

### ***IJJIS Deployment***

**Caddo** – We have been working with Shari Grantham at the Caddo clerk's office to train users, with the Mike Spence, the city attorney and hearing officers to implement customized forms and with Edwin Scott at juvenile services to implement probation functionality for the court. Training is scheduled to continue during the week of December 10<sup>th</sup>.

**26<sup>th</sup> JDC** – We will be visiting Springhill city court with Richie Jackson to determine if they have all of the necessary hardware and software to run IJJIS and to develop a plan to have them operational by year end. We've also setup a meeting with Greg Teeters, the owner of Software and Services, to begin discussing the possibility of an interface between their CIS and IJJIS for the district court and Bossier City Court.

**4<sup>th</sup> JDC** – still not much progress at the 4<sup>th</sup> aside from us working towards a CRIMES interface.

**Orleans Juvenile Court, Minden City Court and the 14<sup>th</sup> JDC** – IJJIS appears to be working well at each site. Users have reported some minor bugs and requested some additional functionality such as data entry enhancements and reports. All of the bugs have been addressed and most of the enhancements have been implemented in production. We are still in the process of testing some of the new functionality.

### ***IJJIS Phase II***

**Additional Case Type functionality** – case management functionality for each of the following case types included in the phase II contract has been implemented in IJJIS:

- Title X Judicial Certification of Children for Adoption Cases
- Title XI Surrender of Parental Rights Planning
- Title XIII Child Support
- Title XIV Mental Health
- Title XV Voluntary Transfer of Custody

- Misdemeanor Prosecution of Adults
- Minor Marriages
- Protection of Terminally Ill Children

Training will begin in Caddo and the 26<sup>th</sup> for these new case types on the week of December 10<sup>th</sup>. Both sites are in the process of defining site specific forms for these case types.

**Please find the following documents attached as PDFs:**

IJJISPhaseIIProjectPlan11302007.pdf – Updated IJJIS Phase II Project Plan as of 11/30/2007  
Inv\_2161.pdf - IJJIS Phase II invoice covering work done during November 2007  
IJJISDatabaseDesign11302007.pdf – IJJIS Data Dictionary

The most recent source code, application, and help system are loaded with all changes to the IJJIS web server at the Supreme Court. The live and test databases and associated diagrams at the Supreme Court are up to date as well.

Regards,

Tim Pittman, Jr.  
Owner / CIO  
Interactive Information Systems  
131 Airline Drive  
Suite 200  
Metairie, LA 70001  
e-mail: [tim@interactivedev.com](mailto:tim@interactivedev.com)  
URL: [www.interactivedev.com](http://www.interactivedev.com)  
Cellular: (504) 329-6884

**Confidentiality Statement**

The information contained in this email transmission, including any attachments, may contain confidential and/or privileged information, and it is intended for the sole purpose of the intended recipient(s). Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient or you have received this transmission in error, please immediately notify us by telephone at (504) 365-1500, and destroy copies of this transmission.



## Attachment C

Barbara Henderson

**From:** Tim Pittman, Jr. [tim@interactivedev.com]  
**Sent:** Wednesday, January 16, 2008 12:07 PM  
**To:** Tony Gagliano; Debra G. Lazare  
**Cc:** Barbara Henderson; Sylvia Andrews  
**Subject:** IJJIS Deployment Project update and invoice  
**Importance:** High

Tony,

Here's a status update, deliverables and invoices for the IJJIS Deployment projects.

**Caddo** – Our go-live target date is 2/18/2008. We are scheduled to be in Caddo to finish training personnel beginning on 1/18/2008 and we are currently working on the JCats to IJJIS data conversion.

**26<sup>th</sup> JDC** – We are working on a specification for a data interface between the 26<sup>th</sup>'s Software and Services application and IJJIS. This should be finalized within the next two weeks.

**4<sup>th</sup> JDC** – We've still had no response from the 4<sup>th</sup> regarding the IJJIS implementation, but we are working on a plan to implement a CRIMES to IJJIS interface.

**Jefferson** – It appears that the MacArthur grant requests that will cover the implementation of the IJJIS detention and DA Diversion modules as well as the data conversion and interfaces for the Models for Change sites have been approved. We are working with Jefferson Parish Department of Juvenile Services to finalize the project details.

**Phase II** – All of the phase II items aside from the TASC, FINS, and Drug Court interfaces have been completed. As we are significantly ahead of schedule, we have temporarily put this project on hold to focus our efforts on completing the final tasks for the IJJIS deployment project.

**Please find the following documents attached as PDFs:**

IJJISDeploymentProjectPlan12312007.pdf – Updated IJJIS Deployment Project Plan as of 12/31/2007  
 21stJDCPilotSiteImplementationPlan12242007.pdf – Implementation plan for the 21<sup>st</sup> JDC  
 HoumaPilotSiteImplementationPlan.pdf – Implementation plan for Houma City Court  
 Inv\_2184.pdf – IJJIS Pilot Site Implementation project invoice covering work done during November and December of 2007

The most recent source code, application, and help system are loaded with all changes to the IJJIS web server at the Supreme Court. The live and test databases and associated diagrams at the Supreme Court are up to date as well.

Regards,

Tim Pittman, Jr.  
 Owner / CIO  
 Interactive Information Systems  
 131 Airline Drive  
 Suite 200  
 Metairie, LA 70001  
 e-mail: [tim@interactivedev.com](mailto:tim@interactivedev.com)  
 URL: [www.interactivedev.com](http://www.interactivedev.com)  
 Cellular: (504) 329-6884

**Confidentiality Statement**

The information contained in this email transmission, including any attachments, may contain confidential and/or privileged information, and it is intended for the sole purpose of the intended recipient(s). Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient or you have received this transmission in error, please immediately notify us by telephone at (504) 365-1500, and destroy copies of this transmission.